

# PayerWatch

Preventing Denials. Winning Appeals.

**PayerWatch** is a nationwide trusted leader in Healthcare revenue recovery. We use a twofold approach to equip hospitals and health systems to achieve better outcomes at a lower cost. Our Veracity Software and AppealMasters service help prevent and lower denials and reduce the cost of the claims appeals process.

**Job Title:** Independent Medical Reviewer - Clinical Appeals Consultant – Coding (CD)

**Reports to:** Team Lead, Coding and Clinical Validation Audit and Appeal Services

**Job Type:** 1099 Independent Contractor Position – This positions requires a commitment to write a minimum of ten appeals per week (fifteen to twenty-five part-time hours per week).

**Job Description:** The Clinical Appeals Consultant - Coding is responsible for completing government and commercial appeals and related duties, utilizing an encoder and our propriety Veracity software and templates.

## Responsibilities and Duties

- Conducts in depth medical record reviews regarding opportunity for revenue recoupment.
- Provides well written appeal arguments based on clinical evidence within the medical record plus appropriate Coding Guidelines and Coding Clinics.
- Highlights and/or notates pertinent points in the medical record.
- Responsible for proofreading and editing prior to submission.
- Provides Root Cause analyses and Performance Improvement Recommendations to educate and benefit clients.
- Provides a well thought out appealability score for each appeal.
- Understands and utilizes Veracity software.
- Utilizes AppealMaster's templates according to design.
- Completes all Task assignments within due dates.
- Ensures compliance with HIPAA and company privacy regulations.
- Attends meetings as requested.

## Knowledge, Skills and Abilities

- Clinical: Broad-based coding knowledge and experience with inpatient medical care and clinical services.
- Analytical: Able to synthesize the worthy components within a medical record and formulate a convincing appeal based on evidence.
- Excellent writing skills: Able to synthesize even poorly documented medical records into a compelling written argument to overturn the reimbursement denial using carefully gleaned evidence found throughout the medical record.
- Organized: Disciplined time management skills.

**Knowledge, Skills, and Abilities (continued):**

- Able to follow policies and procedures.
- Communication: Able to keep supervisor informed of issues and concerns as they arise. Provides at least two weeks prior notice of planned leaves. Communication involving emergency situations is provided as soon as possible.
- Commitment to quality: Able to complete work accurately and timely; continuously strives to improve personal work product; able to self-edit to ensure flawless grammar and spelling.
- Dependability: Able to take responsibility for one's work product and keep commitments. Complete tasks timely or notify supervisor prior to missed deadlines of any barriers to meeting deadlines.
- Time management skills: Able to quickly organize review activities, thoughts, analysis, writing, and uploading of completed tasks within assigned time frames.
- Supportive: Of organizational goals, client desires, and commitments to clients and coworkers.
- Integrity: Maintains confidentiality, protects patient dignity, ensures personal integrity in all organizational dealings.

**Working Conditions**

Independent Medical Reviewers work remotely.

**QUALIFICATIONS Required Education and Experience**

- Certified Coding Specialist (CCS) credential
- At least 2 years of inpatient coding experience
- Knowledge and experience with the use of an encoder, Coding Guidelines, and Coding Clinics
- Knowledge of third-party payer requirements for reimbursable care
- Knowledge of basic CMS rules and regulations pertaining to reimbursable care
- Knowledge of basic clinical quality improvement principles
- At least one year on the job experience writing coding appeals

**Preferred experience:** 1 year outpatient coding, 1 year professional billin